

February 26, 2015

Honorable Debra Alexander
Clay County Treasurer
100 N Bridge St
Henrietta, TX 76365-2800

Dear Ms. Alexander:

Thank you for participating in the TAC Risk Management Pool's Property Program. As we prepare your 2015 renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost effective property coverage possible. To ensure that we have up-to-date information, please fill out each page of your renewal questionnaire completely and make any changes directly to the document. You can also provide supplemental sheets as necessary. Please note that omitted information may result in an exclusion from coverage.

The Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal.

Some of the new Property Coverage enhancements that we are presenting this year are:

- Crime Coverage has been moved into our Property Coverage at no additional cost
- Mid-Year additions/deletes to mobile equipment and property will no longer be invoiced or credited to our Members

Please complete the Property Renewal Questionnaire and return it and any supplemental documents by April 1, 2015. If you need help completing the Property Renewal Questionnaire, please contact your Member Services Representative Justin Bedford at 800-456-5974 or justinb@county.org.

We value your membership in the TAC Risk Management Pool and look forward to another successful year! Please do not hesitate to contact me at 800-456-5974 or 512-923-4767 or by email at mikes@county.org if you would like to discuss your coverage options.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Strawn".

Mike Strawn
TAC Risk Management Consultant



TEXAS ASSOCIATION *of* COUNTIES RISK MANAGEMENT POOL

Property Renewal Questionnaire

Member: Clay County

Coverage Period: July 01, 2015 through July 01, 2016

Thank you for participating in the TAC Risk Management Pool's Property program. As we prepare your renewal, there are a few questions we need you to answer so that we can provide you the most comprehensive and cost effective property coverage possible. Pursuant to the Interlocal Participation Agreement, Section 4. Annual Contribution, 4.01 requires that the member timely submit to the Pool documentation necessary for the Pool to properly underwrite the renewal. To ensure that we have up-to-date information, please fill out each page completely and make any changes directly to this document. You can also provide a supplemental sheets as necessary. **NOTE: Omitted information may result in an exclusion from coverage.**

Property covered by the TAC Risk Management Pool is **blanket** and we use this opportunity prior to renewal to verify the property you own. Your Property Schedule is attached to this renewal questionnaire. We ask that you review the attached schedule carefully and report any of the following:

- Newly built or purchased structures
- Completion of new buildings or purchased buildings during the Coverage Period
- Sold or demolished structures
- Content changes +/- by 50%
- Major remodeling of any building that adds square footage
- Major renovation or refurbishing of a building that costs over 50% of the building value
- Sold or totaled mobile equipment
- Newly purchased, leased or obtained mobile equipment
- Fine Arts owned by Clay County

We value your membership in the TAC Risk Management Pool and look forward to another successful year! If you have any questions or need help completing the Renewal Questionnaire, please contact your Member Services Representative Justin Bedford at 800-456-5974 or justinb@county.org.

Pool Coordinator

Our records indicate that the Member has designated the individual below as the Pool Coordinator for this coverage. In accordance with the terms of the Interlocal Participation Agreement, the Pool Coordinator has express authority to represent and to bind the Member, and the Pool will not be required to contact any other individual regarding matters arising from or related to this Agreement. If Clay County wishes to change or update the Pool Coordinator information, please make the necessary changes below.

Pool Coordinator:	Debra Alexander	Email:	cctreasurer@claycountytexas.com
Phone Number:	(940) 538-5911	Fax Number:	(940) 538-5991
Address:	100 N Bridge St	City, State, Zip	Henrietta, TX, 76365-2800

Property Renewal Questions

Current Property Deductible: \$5,000
 Current Mobile Equipment Deductible: \$5,000
 Current Crime Deductible: \$1,000

1. Are there any buildings, contents, mobile equipment and fine arts that have been sold or demolished?
 Yes No
 If yes, please mark the changes directly to the attached Property Schedule

2. Are there any buildings owned by the Member not listed on the attached schedule? Yes No
 If yes, please provide the following:

Building Name	Address	Building Value	Contents Value	Add to Coverage	Exclude from coverage	Reason Excluded or not reported
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	
				<input type="checkbox"/>	<input type="checkbox"/>	

3. Will you be purchasing, building or acquiring any new structures within the upcoming coverage term that exceeds \$25,000,000 in value? Yes No
 If yes, please provide the following:

Building Name	Address	Building Value	Contents Value	Building Construction	Number of Stories	Square Footage

4. Are you undergoing any major construction for buildings currently reported? Yes No
 Include major remodeling, renovation or refurbishing of any building that costs over 50% of the building value and/or adds square footage to the currently listed area.

If yes, please identify the building on your property schedule undergoing construction and describe the project including cost and estimated completion date.

5. Do you own any buildings that are occupied or leased to other parties? Yes No
 If yes, please identify the building on your property schedule that is leased and provide the name of the leasee.

6. Have any buildings been repurposed from their previously reported use? Yes No
 If yes, please identify the building on the attached Property Schedule and describe the repurposed use and any change in contents.

7. Are any buildings owned by Member currently vacant? Yes No
 If yes, please identify the building on the attached Property Schedule and provide the following:

Building name	Date of Vacancy	Expected length of vacancy	Long term plans for building and reason for vacancy	Is building being maintained and secured? Please describe

8. For buildings located in Special Flood Hazard Zones, has flood coverage been obtained from National Flood Insurance Program (NFIP)? Yes No
 If yes, what amount of coverage has been purchased?

9. Are all Fine Arts owned by Clay County listed on the attached schedule? Yes No
 If no, please provide the following information:

Fine Arts Description	Location Name & Address	Fine Arts Value

10. Is all Mobile Equipment owned or leased by Clay County listed on the attached Property Schedule?
 Yes No
 If no, please provide the following information:

Department	Year	Make	Model	Serial Number	Actual Cash Value or Cost New (if less than two years old)	Leased
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>

11. If any Mobile Equipment is leased, please provide the lessor's contact information:

Serial Number	Lessor Name	Lessor Address

12. Crime coverage with a \$100,000 limit is included at no additional cost to members participating in the TAC RMP's Property program.

To make changes to your current Crime Limit, please complete the section below:

Coverage	Current Limit	Change Limit	Limit Options
Crime	\$100,000	<input type="checkbox"/>	<input type="checkbox"/> \$100,000 <input type="checkbox"/> \$150,000 <input type="checkbox"/> \$200,000 <input type="checkbox"/> \$250,000 <input type="checkbox"/> \$500,000

Unreported Claims

Are you, or any officer or employee, aware of, or have knowledge of any circumstance, occurrence, fact or event which is likely to be a basis of a claim, either now or in the future? Yes No

If yes, please describe:

Has the situation been reported to TAC Claims Department? Yes No

Property Schedule Verification

Yes, I have reviewed Clay County's Property and Mobile Equipment Schedule and I have made corrections and updates which are incorporated into this Property Renewal Questionnaire.

Acknowledgement and Acceptance

Member acknowledges that the information submitted in this questionnaire and Property, Mobile Equipment, and Fine Arts Schedule is true and accurate, including all known potential claims. The information submitted may be used by the Pool in processing the renewal and in assessing the coverage needs of the Member. The questions posed, or any wording of the questionnaire, should not and may not be relied upon by the Member as implying that coverage exists for any particular claim or class of claims. The only coverage provided by the Pool to the member is as described in the Coverage Document, including any endorsements and the Contribution and Coverage Declaration, issued to the Member.

Member acknowledges and agrees that any property marked as **Excluded** on the attached Property Schedule, or identified **Excluded** by the Member as an update to the attached Property Schedule, will not be provided coverage by the Pool during the Coverage Period.


If the Member makes no changes, the Pool will assume the Member is requesting renewal on the same property, fine arts and mobile equipment as the previous applicable Coverage Period. The Member understands that any failure to fully and accurately answer the questionnaire and update the attached schedule may result in the denial of coverage provided by the Pool.



Signature of County Judge or presiding official of the Political Subdivision

3-23-2015

Date



TEXAS ASSOCIATION of COUNTIES RISK MANAGEMENT POOL

Property and Mobile Equipment Schedule

Member: Clay County
 Coverage Period: July 01, 2015 through July 01, 2016

BUILDING & CONTENTS:

ID #	Building Name Address	Flood Zone	Coverage Basis	Constr Type	Year Built	Stories	Sq. Ft.	Building Value	Content Value	Site Improvement	Total Value
54	MUSEUM 116 N. GRAHAM, HENRIETTA TX 76365	X	RCV	ISO 2	1890	3	6,692	\$761,000	\$76,000	\$0	\$837,000
61	CLINIC 412 W. SOUTH STREET, HENRIETTA TX 76365	X	RCV	ISO 4	1953	1	3,900	\$408,000	\$17,000	\$0	\$425,000
50	PCT #3 BARN 12201 STATE HWY 148, HENRIETTA TX 76365	X	RCV	ISO 3	1976	1	2,016	\$72,000	\$0	\$37,816	\$109,816
74	STORAGE 12201 STATE HWY 148, HENRIETTA TX 76365	X	RCV	ISO 1	1976	1	360	\$7,000	\$0	\$0	\$7,000
53	AG BUILDING 210 W. IKARD, HENRIETTA TX 76365	X	RCV	ISO 1	1998	1	4,200	\$364,000	\$54,000	\$0	\$418,000
83	STORAGE 511 LAMAR, HENRIETTA TX 76365	X	RCV	ISO 3	1970	1	120	\$2,000	\$27,000	\$3,859	\$32,859
37	COURTHOUSE 100 N. BRIDGE, HENRIETTA TX 76365	X	RCV	ISO 2	1884	3	13,102	\$2,996,000	\$478,000	\$4,741	\$3,478,741
48	SHOP 108 E. NORTH AVENUE, BYERS TX 76357	X	RCV	ISO 3	2004	1	6,790	\$182,000	\$0	\$38,477	\$220,477
51	PCT. #4 BARN 762 KING STREET, BELLEVUE TX 76228	X	RCV	ISO 3	1976	1	2,880	\$82,000	\$0	\$35,391	\$117,391
59	STORAGE/GARAGE 116 E. WICHITA, HENRIETTA TX 76365	X	RCV	ISO 3	2008	1	440	\$14,000	\$11,000	\$0	\$25,000
60	STORAGE/RECORDS CONTAINER 116 E. WICHITA, HENRIETTA TX 76365	X	RCV	ISO 3	2008	1	320	\$7,000	\$0	\$0	\$7,000

ID #	Building Name Address	Flood Zone	Coverage Basis	Constr Type	Year Built	Stories	Sq. Ft.	Building Value	Content Value	Site Improvement	Total Value
49	SHOP 886 TUCKER ROAD, WICHITA FALLS TX 76305	X	RCV	ISO 3	1985	1	2,301	\$83,000	\$0	\$24,144	\$107,144
75	STORAGE 210 W. IKARD, HENRIETTA TX 76365	X	RCV	ISO 3	1995	1	680	\$17,000	\$0	\$0	\$17,000
56	ANNEX 214 N. MAIN STREET, HENRIETTA TX 76365	X	RCV	ISO 4	1965	1	14,339	\$2,417,000	\$772,000	\$0	\$3,189,000
55	HOSPITAL 310 W. SOUTH STREET, HENRIETTA TX 76365	X	RCV	ISO 6	1949	2	44,404	\$8,030,000	\$3,207,000	\$106,722	\$11,343,722
52	JAIL 215 W. GILBERT, HENRIETTA TX 76365	X	RCV	ISO 4	1990	1	13,347	\$2,107,000	\$153,000	\$62,622	\$2,322,622
94	EDWARD PUBLIC LIBRARY 210 W. GILBERT, HENRIETTA TX 76365	Unknown	RCV	ISO 2	1953	1	5,312	\$655,000	\$554,000	\$0	\$1,209,000
95	GRAHAM ST. STORAGE 112 N. GRAHAM, HENRIETTA TX 76365	Unknown	RCV	ISO 3	1970	1	3,290	\$26,000	\$0	\$0	\$26,000
122	RADIO TOWER 511 LAMAR, HENRIETTA TX 76365	X	RCV	ISO 3	1970	0	0	\$87,000	\$0	\$0	\$87,000
80	AMBULANCE BAY 310 W. SOUTH STREET, HENRIETTA TX 76365	X	EXC	ISO 3	2010	1	1,200	\$0	\$0	\$0	\$0
84	STORAGE 886 TUCKER ROAD, WICHITA FALLS TX 76305	X	EXC	ISO 3	1960	1	960	\$0	\$0	\$0	\$0
79	STORAGE 310 W. SOUTH STREET, HENRIETTA TX 76365	X	EXC	ISO 3	1990	1	729	\$0	\$0	\$0	\$0
85	COVERED PARKING 886 TUCKER ROAD, WICHITA FALLS TX 76305	X	EXC	ISO 3	1985	1	1,260	\$0	\$0	\$0	\$0
Building & Contents Total								\$18,317,000	\$5,349,000	\$313,772	\$23,979,772

MOBILE EQUIPMENT:

ID#	Year	Make	Model	Serial #	Effective Date	Expiration Date	Value
115	2014	CATERPILLAR	140M2	M9D01754	07/01/2015	07/01/2016	\$257,000
116		CATERPILLAR	140M2	M9D01752	07/01/2015	07/01/2016	\$257,000
114	2014	CATERPILLAR	140M2	M9D01753	07/01/2015	07/01/2016	\$257,000
Commissioner's Precinct 1 Total Items Scheduled: 3							\$771,000

ID#	Year	Make	Model	Serial #	Effective Date	Expiration Date	Value
117	2014	CATERPILLAR	140M2	M9D01756	07/01/2015	07/01/2016	\$257,000
118	2014	CATERPILLAR	140M2	M9D01763	07/01/2015	07/01/2016	\$257,000
121	2014	CATERPILLAR	914G	KNP00445	07/01/2015	07/01/2016	\$97,365
62	2009	CATERPILLAR	420E BACKHOE	OPRA00870	07/01/2015	07/01/2016	\$54,139
Commissioner's Precinct 2 Total Items Scheduled: 4 \$665,504							

ID#	Year	Make	Model	Serial #	Effective Date	Expiration Date	Value
124	2015	JOHN DEERE	672G MOTOR GRADER	1DW672GXTEF664926	07/01/2015	07/01/2016	\$238,000
125	2015	JOHN DEERE	672G MOTOR GRADER	1DW672GXAEF664997	07/01/2015	07/01/2016	\$238,000
Commissioner's Precinct 3 Total Items Scheduled: 2 \$476,000							

ID#	Year	Make	Model	Serial #	Effective Date	Expiration Date	Value
119	2013	CATERPILLAR	420F	OSKR02588	07/01/2015	07/01/2016	\$89,664
120		CATERPILLAR	140M2	M9D01759	07/01/2015	07/01/2016	\$257,000
110	2013	CAT	279C	KWB1246	07/01/2015	07/01/2016	\$66,639
100	2011		140M MOTOR GRADER	OM9D00559	07/01/2015	07/01/2016	\$179,382
126	2014	JOHN DEERE	MOTOR GRADER 12M3	N9F00205	07/01/2015	07/01/2016	\$100,000
Commissioner's Precinct 4 Total Items Scheduled: 5 \$692,685							

ID#	Year	Make	Model	Serial #	Effective Date	Expiration Date	Value
108	2013	JOHN DEERE	310K BACKHOE	1T0310KXJCE236465	07/01/2015	07/01/2016	\$88,500
1			GENERAC STANDBY GENERATOR @ CITY HALL BLDG	1-15KW	07/01/2015	07/01/2016	\$19,437

No Department Assigned Total Items Scheduled: 2 \$107,937
 Mobile Equipment Total Items Scheduled: 16 \$2,713,126

TOTALS	Square Footage	Building Value	Contents Value	Site Improvements Value	Total Covered Values
Building & Contents Total:	124,493	\$18,317,000	\$5,349,000	\$313,772	\$23,979,772
TOTAL Covered Value:					\$23,979,772
Mobile Equipment Total:					\$2,713,126

Special Flood Hazard Zones

Construction Type	Coverage Basis
ISO 1 - F, Frame	RCV - Replacement Cost Value
ISO 2 - JM, Joisted Masonry	HIST - Historical Reproduction Cost
ISO 3 - NC, Light Noncombustible	ACV - Actual Cash Value
ISO 4 - MNC, Masonry Noncombustible	EXC - Excluded from Coverage
ISO 5 - MRF, Modified Fire Resistive	
ISO 6 - FR, Fire Resistive	

Construction Type	Coverage Basis
A	A99
AR/AH	AR/AH
AO	AR
AR/AO	AR/AO
AH	AR/A
V	V
A1 - A30	AR/AE
V1 - V30	V1 - V30
AE	AR.A1 -A80
VE	VE